

Street Lane Primary School

FEES, CHARGES AND REMISSIONS POLICY

The Governors have approved the following recommendations with regard to Charges and Remissions:-

1. To request voluntary contributions from parents/carers for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding. No child will be disadvantaged if parents are unable to pay.
2. To levy a charge for all board and lodging costs on residential visits.
3. To levy a charge for activities wholly or mainly outside school hours which are not part of the National Curriculum or statutory religious education.
4. To levy no charge in respect of books, materials, equipment, instruments or incidental transport provided in connection with the National Curriculum or statutory religious education or courses taught at the school, except where parents/carers have indicated in advance their wish to purchase the product. A voluntary contribution may be requested from time to time to cover the basic costs of craft/cooking/technology items.
5. To seek the full cost of replacement from parents/carers for damage to or loss of school equipment caused wilfully or negligently by their children.
6. To seek from parents/carers the full cost of replacement in the event of damage to the fabric of the School caused wilfully or negligently by pupils.
7. To leave to the Head's decision, the proportion of costs of an activity which should be charged to public or non-public funds.
8. Requests for subject access (under the data protection regulations) will not be charged for.
9. Lettings for outside groups will be permitted providing they are for suitable activities and that the income exceeds the total expenditure.
10. To delegate to the Chairman and Head the determination of any individual case arising from the implementation of this policy.
11. Staff do not use telephone, computers, reprographics equipment for personal use. Therefore there is no income generated under these areas

Approved: November 2014

To be reviewed: November 2016